

October 21, 2023 Denver Unit 361 Board Meeting: At Denver Metro Bridge Studio, Rev A

In Attendance: Carol, Paul, Jennifer, Kathleen, Rita, Kevin, Don, Kathy, Margaret, Julie, Jay Silberberg.

Absent: Ed, Susan

9:05 Called to order

Minutes from last meeting were approved.

Financial reports received from Ed under separate email were approved.

Money being held for Denver National was discussed (\$15853.02). This was money raised years ago for use at a Denver National to augment hospitality, etc. Denver is not on radar to have a National at least until after 2027 (no adequate sites available before then). Motion approved to give \$5,000 to be used at Las Vegas National, with possible day-naming rights.

Revamp Board Positions and improve work flow (fewer emails): Emails: Should be sent to the smallest group required, not everything needs to go to every board member. If an email REQUIRES a response, put that in the subject line and all agreed to attend to it. Discussed having subcommittees to focus on specific items and report back to the board. For Example, An Events Subcommittee could plan out the event (tournament) requirements and get the information to the right person when needed or call them into the meeting when they are needed, such as the Caddies required, Volunteers required, Supplies required. These meetings would be via Zoom. Will try this approach for the March Tournament. The Sectional chair be the Committee Chair and will determine who should be at the meetings.

Hospitality – Rita will determine items that can be sold off since we no longer use them, such as plates, etc. for catered events. Soda management has already been dealt with (Ed is soda Czar, Paul is soda Lieutenant) but Rita suggests keeping it limited to Coke, Diet Coke, Pepsi, Diet Pepsi, and Seltzer drinks which will make it easy to return any cases that are not opened.

Budget: Rita has put together a starting budget plan based on previous years' numbers and formulas based on table counts, etc. She will send the details to us to review based on our areas of responsibility, with approval expected at November board meeting.

Front Range Challenge – deferred to November Board meeting.

Election and Unit meeting at November Sectional: Will be held Saturday between sessions. At the meeting, it will be called to order, introduce current board members, review financials, elections of new board members. If anyone contacts us today (Sat Oct 21) let Julie know (none have contacted us), therefore the slate it set as Jay, Nancy, Don, Ed, Kevin. Will need a motion to approve and second for the Financials, and the Slate of Board Members at the meeting. (Julie/Don will arrange these in advance).

I/N Sectional: Kathy. Did well, much improved over last time – entry forms specified any special lunch required, or pay for lunch if free-play. One volunteer made sure everyone had the exact change to put in table envelopes. Volunteers gave change and counted the number of lunches. Everyone loved the food

(big +++++). Next time, create separate section for 0-20 if enough people because they need more time per hand. Document any 'wisdom' and lessons learned in the Tournament report. We need a microphone (Jennifer may have one (updated info, she has one and is bringing it to us to use). Sally Knesser also told us where to get some. Margaret and Julie are looking into this.

Fall I/N Sectional date: Cheyenne is having a tournament those dates (Oct 5-6, 2024) and asked us to move ours. Motion approved to move it to September 14-15, 2024 and keep it (2nd weekend in September) from now on. Kathleen should contact ACBL to alter the sanction numbers to comply with this date change.

November Sectional: Kathleen. Chairs will be moved by her son-in-law and his friend. We approved paying them \$100/day each (would be \$400). Volunteers needed for: Set up, Breakdown, Parking. Rita will generate a 'volunteer' form with categories of what we need so it will be easy to complete it and give to Joan (Volunteer Chair). We are not giving free plays for volunteers. We will need 2 caddies. One for the Open Sectional and one for the NLM section. Since we don't know if there will be a separate section or not, still need to arrange for a caddy. They should also be instructed to monitor the hospitality desks, clean up around it (as we all will), and help breakdown. Bill Fry is making the boards up for us. Update: We will be paying him for this tournament. Need 2 coolers for hospitality sodas with ice rather than using big bowls (too cumbersome to move around). Also, will use a cooler for ½ and ½ on ice. Carol volunteered a large cooler (no wheels though). We need 1 more, possibly Kathy. Directors get per diem so they should pay for their own lunches. Kathleen and Rita are going to Cowboy, possibly Kevin too, to check out the crates and mark which ones we need.

D17 report: Jennifer. Sent report out to everyone. May be a Taos tournament 9/23/24. There is an \$850 grant for Denver education raised from Sam's games. We should create a committee for education to review options and create plans (possibly a free workshop). Committee is Kathy, Carol, Julie, Sally Knesser.

Don and Paul – looking for a place to hold the Unit Game. Jennifer suggested the Curtis Ballroom on top of the Comedy Store at Landmark (Quebec and Belleview).

Awards naming: Margaret and Ed. There are 8 awards. Changes might be 1) do we keep it? 2) do we name it for what it is (e.g. most points at a Regional), 3) is it a Trophy or certificate?. We put named people on the Wall of Fame. Margaret will make a list of them. Committee is Margaret, Ed, Kevin.

Website: Margaret. Normally posts meeting minutes after they are approved, which happens at the next month's meeting, but this is often a long timespan. Decided to stay with only posting approved minutes, but they can be reviewed on 'response required' email, and posted with a quorum's approval (6 board members). This way they can be put on the website faster.

Supplies – Kevin. Don said the way they did it before was order 1 year's worth of supplies in early April. The Regional uses up about half of it and the rest is usually ok for the rest of the year. Should be based on table counts (ties into the budget too).

Master point Level Announcements: The membership/ communication chair was sending emails to unit members who reached a new master point milestone. Kathy volunteered to continue doing this until a new membership/communication person is assigned the task. The In/Out report shows level obtained that month. Kathy will get the report from Margaret for the last 3 months and catch up sending emails.

Julie – Elly donated plastic boards for team games. We should see how many we need at the tournament. She will also sell us board sets and cases if we want them.

Vivian's Memorial Dinner: Paul. Suggested Carrabas on I-225 or View House on I-25. Decided to do View House on **Monday November 6 at 7:00 pm**. All Board members, new board members, Volunteer Chair (Joan) are invited (no +1s). Paul will send out invitations (and make reservation) to Nancy, Jay, Joan.

Congratulations to Kevin and Jay for NAP wins.

Next meeting 11/18 at Eloise May Library 9:00 am. Agreed to move December meeting to Saturday December 9 at Eloise May Library.

11:28 Meeting adjourned.